



Our vision is to safeguard and protect all the children in Peterborough

2013-2014 Business Plan

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Version History

Version:	Date:	Completed by:	Amended by:	Brief description of changes:
1.0	29/04/2013	Jon Chapman		
1.1	29/05/13	Jon Chapman	Jon Chapman	Feedback from PSCB
1.2	20/08/13	Jon Chapman	Jon Chapman	Update on progress

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1 Ensure that that early help and preventative measures are effective

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	Quality & Effectiveness Subgroup	Ongoing	Dataset now in place and includes measures on Early Intervention for the board to monitor	Green
Review and publish a threshold document that includes: <ul style="list-style-type: none"> • the process for the early help assessment and the type and level of early help services to be provided; and • the criteria, including the level of need, for when a case should be referred to local authority children’s social care for assessment and for statutory services under: <ul style="list-style-type: none"> ○ section 17 of the Children Act 1989 (children in need); ○ section 47 of the Children Act 1989 (reasonable cause to suspect children suffering or likely to suffer significant harm); ○ section 31 (care orders); and ○ Section 20 (duty to accommodate a child) of the Children Act 1989. 	PSCB Business Unit	31 st July 2013	Threshold document has been adopted by the PSCB as required in Working Together 2013. A task and finish group is currently refreshing the document and this will be subject to renewed awareness briefings in October.	Amber
Support Joint Children Commissioning Board to achieve the Early Intervention Strategy and Connecting families to include;- <ul style="list-style-type: none"> • Promoting the threshold document 	Independent Chair	31 st March 2014	Threshold document being refreshed and policies on sexually harmful behaviour and parental mental health.	Amber
<ul style="list-style-type: none"> • Embedding and promoting the use of CAF across all relevant organisations. • Promoting the effective use of MASGs • Promoting the multi agency use of the Locality Toolkit and Services directory. 	PSCB Board	31 st March 2014	The board is redefining protocols to increase adult agencies use of the CAF. Use of the CAF is reported in the dataset and monitored. The Family Services directory is linked on the PSCB website and promoted in media.	Amber
Ensure that CiN processes and plans are robust and there is multi agency engagement.	PSCB Board	31 st March 2014	Multi agency audit has highlighted there need for increased multi agency focus on CiN. This is currently being monitored by the board.	Amber

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2 Ensure that children at risk of significant harm are being effectively identified and protected

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures included in	Green
Review the attendance of relevant agencies at child protection conferences along with the timeliness of reports being available	QEG	31 st August 2013	Ofsted Action. Multi agency audit through QEG on attendance and action plan being monitored.	Green
Develop links with the strategic MAPP board to ensure that safeguarding is fully integrated into managing offenders who pose a risk to children	PSCB Business Manager	31 st August 2013	Independent chair and business manager now part of SMB and local procedure developed.	Green
Ensure there are structures in place to maintain a PSCB focus on Looked after children, this to include links to:- <ul style="list-style-type: none"> • Corporate parenting panel • Independent Review Service • Children looked after placed out of authority 	PSCB Business Manager	31 st July 2013	Reporting cycle to board in place and necessary information included in dataset	Green
Develop a robust auditing programme that includes a focus on the experience of the child and the impact and outcome of service provision and that leads to the identification of themes and plans for improvement which are robustly implemented and monitored	QEG	31 st August 2013	Ofsted Action Auditing programme developed and delivered through QEG (includes single and multi agency audit) Reports on children and Young Persons experience at conference reports to board.	Green

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3 Ensure that everyone is making a significant and meaningful contribution to safeguarding children

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures in dataset on CAF/ referral and training detailed by agency and monitored	Green
Monitor and coordinate the development of local protocols for assessment which include;- <ul style="list-style-type: none"> • Assessments are timely transparent and proportionate. • Set out the needs of disabled, young carers and children in youth justice. • Clarify how agencies can make contribution. Establish how assessments can be linked to other specialist assessments.	Policy and Procedures Group	31 st September 2013	Working Together 2013 Assessment framework being delivered by Children Services and monitored by board.	Amber
Develop a multi agency safeguarding recognition scheme	Business unit	31 st August 2013	Commenced July 2013	Green
Develop a multi agency safeguarding suggestion scheme to promote the role of the board and capture innovation and good practice	Business unit	31 st August 2013	Commenced July 2013	Green

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4 Ensure the workforce has the right skills, knowledge and capacity to appropriately safeguard children in Peterborough

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Training by agency monitored by the board through the dataset.	Green
Deliver a multi agency training strategy to equip the workforce to identify and assess children and families in need of early help and to protect children from significant harm to include :- <ul style="list-style-type: none"> Safeguarding disabled children Protecting children from the Internet Parental substance misuse Child Abuse 	SLDG	March 2014	Training brochure developed and delivering required multi agency training.	Amber
Ensure that the learning from case reviews and audit is effectively disseminated	SLDG	March 2014	Mandated training to be delivered on W review	Amber
Establish closer links with the multi agency workforce to allow the board to understand issues and barriers to effective safeguarding	PSCB Business Manager	December 2013	Delivered PSCB briefings to Social Workers Forum and Police Managers. Business manager to be part of the health sub group.	Amber
Ensure that the lessons from Local, regional and national Case Reviews and audits are appropriately disseminated and lessons learned.	SDLG	March 2014	Subject to regular staff briefings and media dissemination.	Green

5 Know and understand the needs of all sectors of our community and are able to identify safeguarding issues within them

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures included in the multi agency dataset and monitored through QEG	Green
Develop better links between PSCB and community cohesion in Peterborough	PSCB Business Manager	31 st July 2013	Regular meetings held with community cohesion lead	Green
Develop closer links with faith groups in Peterborough	PSCB Business Manager	31 st September 2013	Initial work on safeguarding in Madrasahs to be expanded as part of the PSCB annual conference in	Amber

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			November.	
Develop a structure to capture the voice of children and young people on safeguarding issues.	Independent Chair & PSCB Business Manager	31 st September 2013	Formation of youth ambassadors network in conjunction with CSC participation to heads forum in September 2013	Amber
Develop links with HMP Peterborough to ensure that safeguarding is integrated into the appropriate areas of work	PSCB Business Manager	31 st August 2013	Links in place. HMP Peterborough mother and baby unit completed s11 audit fore the first time.	Green

6 Know that children are fully protected by all agencies from the effects of domestic abuse and neglect

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures on MARAC and form police included in dataset and monitored through QEG/ board.	Green
Support the implementation of the Peterborough Domestic Abuse Strategy	Independent Chair	31 st December 2013	Business manager now part of the domestic abuse governance group.	Green
Deliver appropriate multi agency domestic abuse and neglect training	SLDG	31 st March 2014	Domestic abuse training delivered as part of multi agency training.	Green
Review and raise awareness or the PSCB good Parenting Guide ensuring it is focused and available to diverse communities	PSCB Business Manager	31 st December 2013	Guide being developed to include domestic abuse.	Amber
Raise the awareness to the signs of neglect in all agencies	SLDG	31 st December 2013	Supported neglect briefings to CSC managers. To develop greater awareness	Amber
Enhance the links between PSCB and the Domestic Abuse Governance Group.	PSCB Business Manager	31 st July 2013	Business manager now part of the group.	Green

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7 Ensure that all children are fully protected from the effects of CSE

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Relevant measures in dataset. Further development required by newly formed strategic group.	Amber
Develop the multi agency strategy to identify and respond to CSE	CSE sub group	31 st July 2013	Strategy in place to be refreshed by newly formed strategic group in light of national developments.	Amber
Continue to raise the awareness CSE with children and young people, parents/carers and professionals.	CSE sub group	31 st July 2013	Training, website, newsletter and dissemination of national learning via the strategic group.	Green
Review practice in relation to responding to CSE and disseminate any learning	PSCB Business Unit	31 st March 2014	To be discussed at September SCR panel	Amber

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Deliver effective multi agency training on CSE	SLDG	31 st March 2014	Multi agency training continues to be delivered.	Green
Develop greater awareness in schools of CSE	SLDG	March 2014	Drama delivered to all year 8 and 9 children. To be further evaluated.	Green

8 Governance and structure of PSCB

Action	Owner	Timescale	Progress	RAG
Ensure that there are clear links between PSCB, the Health and Wellbeing Board and Joint Children’s Commissioning Board	Independent Chair	31 st July 2013	Independent chair represents PSCB at both groups. Reports presented to PSCB.	Green
Develop a dataset that delivers high quality information to allow PSCB to monitor and challenge practice across all agencies	QEG PSCB Business unit	31 st July 2013	Ofsted Action Multi agency action plan in place.	Green
Review the membership of the board	Independent Chair	31 st July 2013	Representation now from voluntary sector, Primary schools, Fire and Rescue and national Health commissioning board.	Green
Review and agree the sub group structure of PSCB	Chairs Group	30 th August 2013	Review complete. New structure in place.	Green
Develop and agree PSCB Priorities and monitoring framework	PSCB Business Unit	31 st June 2013	Priorities agreed and published and linked to the performance framework.	Green
Review and agree PSCB risk register	Business manager	31 st July 2013	Risk register refreshed and linked to business priorities.	Green
Develop and trial systemic approaches to SCR and other case reviews <ul style="list-style-type: none"> Develop process to audit and monitor SCR decisions and actions arising 	Business manager	31 st September 2013	Discussed in SCR – a case by case approach will be taken. Examples available methodologies has been gathered.	Green